

SEACLIFF SURF LIFE SAVING CLUB
TERMS OF REFERENCE
Environmental Sub-Committee

Role Number	5.13	Document Version	1.0
Role Category	Subcommittee		
Governed by	Seacliff SLSC Constitution (2026) and Club By Laws		
Date of Effect	31 August 2026		
Approved by	SLSC Board		
Review Cycle	Annual (at or following AGM)	Next Review Due	2027 AGM

PURPOSE

- The Environmental & Sustainability Sub-Committee (the Committee) assists the Board in guiding Seacliff SLSC toward sustainable Club operations, coastal stewardship, and reduced environmental impact.
- It aligns the Club's core mission of lifesaving with environmental protection for local beach and marine ecosystems.

OBJECTIVES & SCOPE

- Operations & Infrastructure: Identify and advocate for energy efficiency, waste minimization, water conservation, and sustainable purchasing across Club operations, kiosk/bar facilities, and patrol operations.
- Coastal Stewardship: Promote dune protection, beach cleanups, and local biodiversity initiatives in partnership with local councils, landcare groups, and State SLS bodies.
- Member Education: Integrate environmental awareness into Nippers, Youth development, and senior member education programs.
- Policy & Strategy: Develop and maintain the Club's Environmental Policy and multi-year Sustainability Action Plan.

AUTHORITY & GOVERNANCE

- The Sub-committee functions as an advisory body to the Seacliff SLSC Board.
- The Sub-committee holds no delegated financial authority to spend funds or sign contracts unless explicitly approved by the Board or within a Board-allocated budget.
- Recommendations requiring policy changes, capital expenditure, or public advocacy must be submitted to the Board for formal approval.

MEMBERSHIP & COMPOSITION

- The Sub-committee shall consist of a minimum of 4 and up to 8 financial members:
- Chairperson: Appointed by the Board or elected by the Sub-committee.
- Secretary: Appointed from within the sub-committee.
- Youth / Nipper Representative: At least one member representing Youth/Junior involvement.
- General Members: Financial Club members with interest or expertise in environmental management, sustainability, or coastal science.
- Ex-Officio: Club President or designated Director (non-voting).

MEETINGS & QUORUM

- Frequency: Bi-monthly during the active patrol season, or as determined by the Chair (minimum 4 meetings per year).
- Quorum: A simple majority (50% + 1) of active Sub-committee members.

- **Reporting:** Meeting minutes and formal recommendations must be submitted to the Director of Administration within 14 days of each meeting for inclusion in Board packs.

KEY RESPONSIBILITIES

- **Waste Management:** Implement and monitor recycling, organic composting, and single-use plastic reduction policies across all Club events. |
- **Energy & Water:** Conduct simple internal audits to track solar energy usage, rainwater storage, and LED transitions for the Clubhouse.
- **Events & Patrols:** Provide practical guidelines for running eco-friendly carnivals, social functions, and patrol kit practices.
- **Community & Grants:** Identify environmental Grant opportunities and collaborate with local environmental care groups.

REVIEW & TERM

- Committee member terms run for one season (12 months), renewable at each Annual General Meeting (AGM).
- These Terms of Reference shall be reviewed annually by the Sub-committee and submitted to the Board for re-endorsement

VERSION CONTROL

Version	Date	Author	Description of Change
1.0	31 August 2026	Board	Initial TOR for season 2026_2027

This document is to be read in conjunction with the Seacliff SLSC Constitution, By-Laws, and applicable SLSSA and SLSA policies.